

IPWEA (NSW DIVISION) LTD NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of members of the Institute of Public Works Engineering Australia (NSW Division) Limited (ABN 35 093 562 602) will be held as follows:

Date: Thursday 5th November 2020
Time: Commencing at 12:00 pm
Venue: Online

The schedule is as follows:

- **12:00pm IPWEA (NSW) Annual General Meeting**

A G E N D A

The business to be conducted at the IPWEA NSW Annual General Meeting is as follows:

1. President's Welcome.
2. Resolution that the meeting has been duly convened.
3. Confirmation of Minutes of AGM held on 7th November 2019
4. Presentation of Reports from Officers.
5. Presentation of Annual Report
6. Declaration of Board Election 2020
7. Appointment of Auditors
8. General Business.

The Minutes of the previous AGM held on 7th November 2019, the 19/20 Annual Report and Financial Reports have been published on the IPWEA NSW website.

PROXIES

A member who is entitled to vote at the Annual General Meeting may appoint a proxy to vote on his or her behalf. The person appointed proxy must be a member of IPWEA (NSW Division) and the Company must receive the proxy not less than 48 hours before the time of the meeting (12:00pm Tuesday 3rd November 2020). If you wish to appoint a proxy, please complete the proxy form and return it in accordance with the instructions.

A proxy form is available to [download here](#).

To register your attendance to the Annual General Meeting [click here](#).

A link to the meeting will be sent out 24 hours prior to the meeting.



Francine Binns
Company Secretary & Chief Executive Officer
IPWEA NSW
5th October 2020